ABC/CBM Committee Report

Meeting Date: August 15, 2026

Attendance

Voting members present: Charlie H. (Chair), Dove H., Marion M., Staci W., Mary Jo L., Mona C., Gretchen T., Buddy S., and Pamela M.

Visitor and prospective member: Courbet (California), who is preparing to serve in an apprentice parliamentary role.

Meeting Summary

- **Administrative approvals.** The meeting agenda was approved without changes, and the August 1 committee report was accepted as the permanent record. The committee also identified a need to confirm that agendas and related planning documents are consistently stored in the correct shared-drive location.
- **September CBM agenda.** The committee completed a detailed review of the first draft agenda for the September 26 CBM. The schedule includes opening procedures, minority opinions from May, the committee's time-sensitive and emergency-proposal motion, trustee ratification, Board and committee reports, the Conference Policies and Procedures Manual proposal, and a Sustainability presentation with delegate breakout discussion.
- **Agenda timing.** Members expanded the committee-and-staff report block to 90 minutes and reserved 60 minutes for the Sustainability motion and 60 minutes for its presentation and breakout session. The schedule remains tight but includes limited flexibility, with the expectation that the official meeting will conclude by 5:00 p.m. and no later than the allowable extension if delays occur.
- **Sustainability engagement.** Sustainability will update its earlier presentation to address current service-resource constraints and will develop proposed breakout questions for delegate prioritization. The session is intended to gather delegate input on simplifying, consolidating, or strengthening service structures and increasing participation.
- **Future policy development.** The discussion revealed a broader need for clear, consistently applied criteria governing committee motions and agenda requests, including committee scope, Board notification, and a possible appeal process. Initial policy development was referred to the Planning and Organization working group.
- **Volunteer and parliamentary support.** The committee supported beginning volunteer recruitment with experienced May and prior-event volunteers. Parliamentary coverage will include a deputy role for matters involving potential conflicts, and development of an apprentice role will continue.

Motions Passed

- Approved without opposition: Decline the Nominating Committee's request for agenda time to present its proposed voting-rights motion, and communicate the committee's reasoning in writing.
- Approved unanimously: Approve the first draft of the September 26 CBM agenda for publication, clearly labeled as a draft and subject to further comment and amendment.

Key Action Items

- Post the approved first-draft CBM agenda on the event webpage and portal, and ensure the agenda and related committee documents are stored in the correct shared-drive location.
- Adjust agenda timing as needed; confirm presenters, parliamentary coverage, committee-report durations, and the final schedule for the Sustainability motion and breakout session.

- Prepare the updated Sustainability presentation, draft delegate breakout questions, coordinate survey content and timing, and avoid duplication with related Board work.
- Send a written response explaining why agenda time was declined for the Nominating Committee proposal.
- Develop initial criteria and guardrails for committee-sponsored motions and agenda requests, including scope, authorization, Board notification, and possible appeal procedures.
- Begin outreach to experienced conference volunteers and continue development of deputy and apprentice parliamentary support.
- Complete time-sensitive correspondence and presentation work electronically; members should monitor the committee channel for items requiring prompt review before the next meeting.

Overall Conclusion

The committee reached a major September-planning milestone by approving a workable first-draft CBM agenda that accommodates required business, unfinished May items, Board and committee reporting, and a structured delegate-engagement session.

Next Meeting

Date and time: Saturday, September 5, 2026, 12:30-2:00 p.m. Eastern Time.

Reminder: There will be no regular committee meeting on August 29. Members should monitor the committee channel.

AI-Assisted summary, reviewed by ABC/CBM committee members.