ABC/CBM Committee Report

Meeting Date: September 19, 2026

Attendance

Voting members present: Charlie H. (Chair), Dove H., Marion M., Staci W., Mary Jo, Buddy S., and Carmen B.

Guest: Channen S.

Meeting Summary

- **Administrative approvals.** The agenda was approved without changes. The September 5 committee report was also approved without correction and authorized for posting.
- **Separate Conference Policies and Procedures Motion:** The committee approved replacing the planned motion from the Sustainability Subcommittee with a “Straw Poll” of three advisory questions at the September CBM concerning creation of a separate Conference Policies and Procedures Manual (CPPM), review of unclear or outdated language, and a long-term Conference-centered revision process. The presentation will now be done by Charlie on behalf of the ABC/CBM Committee.
- **Sustainability Breakout Room presentation**: Dove confirmed that there was no known objection to the other Sustainability presentation regarding the shortage of volunteers, which would initiate the breakout room process.
- **Conference readiness.** The committee reviewed final needs for the September 26 CBM. The agenda and CPPM presentation will be revised, planning members will meet during the final week, and remaining volunteer gaps will be addressed. Secretary coverage remains the most urgent staffing need.
- **Future work.** If delegates support the CPPM recommendations, organizational and drafting work will begin after the September CBM, with the goal of presenting a developed proposal at the January 2027 CBM. Concerns about delegate communication channels and volunteer retention will be considered in a future structured review.

Motions Passed

- **Approved:** Replace the previously planned Sustainability CPPM motion on the September CBM agenda with three advisory “straw poll” delegate questions concerning creation of a separate conference procedures manual, review of unclear or outdated language, and development of an ongoing Conference-centered revision process.

Key Action Items

- Revise the September CBM agenda and finalize the three advisory CPPM questions and presentation language.
- Meet during the final preparation week to resolve remaining agenda, presentation, volunteer, and technical details.
- Confirm secretary coverage and fill any remaining conference volunteer gaps.
- Check with the technology and portal teams regarding outstanding conference materials and posting needs.
- After the CBM, evaluate delegate support and organize the CPPM work for presentation at the January 2027 CBM.

Overall Conclusion

The committee approved a clear path for presenting the CPPM recommendations at the September CBM. Immediate priorities are final agenda revisions, presentation preparation, volunteer coverage, and conference readiness.

Next Meeting

Date and time: To be announced.

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Reminder: The September Conference Business Meeting will be held Saturday, September 26, 2026. Members should monitor committee communications for final preparation needs.

AI-Assisted summary, reviewed by ABC/CBM committee members.